

MINUTES
REGULAR COUNCIL MEETING
WEST PLAINS CITY HALL COUNCIL
CHAMBERS

Monday, December 18, 2023

4:30 p.m. Closed Session

5:30 p.m. Regular Session

The West Plains City Council met in closed session, followed by regular session on Monday, December 18, 2023, at City Hall with the following members present: Mayor Mike Topliff, Councilwoman and Mayor Pro-Tem Jessica Nease, Councilman Johnny Murrell, Councilman John Niesen and Councilman Greg Collins. City Administrator Sam Anselm, City Attorney Charles Cantrell and City Clerk Allison Skinner were also present.

I. Preliminaries

Mayor Mike Topliff established a quorum and called the meeting to order.

II. Closed Session

Pursuant to RSMO 610.021 Legal (1), Real Estate (2), Personnel (3) Councilman Johnny Murrell made a motion to adjourn to closed session, seconded by Councilman Niesen. Motion carried unanimously.

- a. Councilwoman Nease made a motion for a 3-percent increase in the salary of the city's municipal court Judge William Hass and City Administrator Sam Anselm. Councilman Niesen seconded, and the motion carried.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Collins	X			
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

At 5:06 p.m. Councilman Murrell made a motion to go back into open session, seconded by Councilman Collins. Motion carried.

III. Consent Agenda

- a. Approval of minutes for the November 16, 2023, regular meeting
- b. 2024 Council meeting dates
- c. Bid – Lincoln Substation Rebuild – steel structures
- d. Bid – Brush chipping at Transfer Station
- e. Bid – Padmounts
- f. Bid – Utilities Remodel
 - Masonry
 - Doors and Windows
 - Spray Foam
- g. Bid – Brush clearing

- h. Bid – Redi-mix FY24
- i. Bid – Gravel FY24
- j. Bid – Mowing contract FY24
- k. Bid – Concrete blocks
- l. Bid – 2024 Visitor Guidebooks
- m. Planning and Zoning member reappointments, four-year terms to expire December 2027:
 - a. John Kenslow
 - b. Terry Sanders
 - c. Britany McDaniel
 - d. Gus Ramseur
- n. Liquor licenses issued:
 - a. Dev’s Steakhouse Piano Bar Lounge – 37 Court Square, Devon Davis

Councilman Murrell made a motion, seconded by Councilman Niesen to approve the consent agenda. Motion carried.

IV. Recognition of Guests

V. Ordinances

- a. **Bill 4758 to become Ordinance 4758** – Second Reading. An Ordinance approving the adoption of amended budgets for the fiscal year beginning January 1, 2023, and ending December 31, 2023. Councilman Murrell made a motion to approve, seconded by Councilman Collins. Motion carried.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Collins	X			
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

- b. **Bill 4759 to become Ordinance 4759** – First Reading. An Ordinance to authorize the city administrator to execute a contract between the City of West Plains, Missouri, and the Missouri Highways and Transportation Commission providing for the installation of traffic signal battery components to be maintained by the commission. Councilman Murrell made a motion to approve, seconded by Councilman Niesen. Motion carried.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Collins	X			
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

- c. **Bill 4761 to become Ordinance 4761** – First Reading. An Ordinance providing for the adoption of the International Codes which include the 2021 Building Code – section 10-83, 2021 Mechanical Code – section 10-147, 2021 Property Maintenance Code – section 10-394, 2021 Plumbing Code – section 10-417, 2021 Fire Code – section 20-3, 2021 Residential Code – section 10-528, 2021 Fuel Gas Code – section 10-522, 2021 Existing Building Code –section 10-85 and 2020 National Electric Code-section 10-247. Councilman Murrell made a motion to approve, seconded by Councilman Collins. Motion carried.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Collins	X			
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

- d. **Bill 4762 to become Ordinance 4762** – First Reading. An Ordinance of the City of West Plains, Missouri, authorizing the City Administrator to execute a Missouri Highways and Transportation Commission Railway-Highway crossing improvement program supplemental agreement. Councilman Murrell made a motion to approve, seconded by Councilman Niesen. Motion carried.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Collins	X			
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

- e. **Bill 4763 to become Ordinance 4763** – First Reading. An Ordinance to update a funding agreement with the Missouri Department of Transportation was removed from the agenda.

VI. Resolutions

- a. **Resolution 2023-30** – A Resolution to authorize the city administrator to execute the agreement between Sho-Me Power Electric Cooperative and the City of West Plains, Mo. Councilman Murrell made a motion to approve, seconded by Councilman Collins. Motion carried.
- b. **Resolution 2023-31** – A Resolution of the City of West Plains, Missouri, adopting the 2024-2028 Capital Improvement Plan. Councilman Murrell made a motion to approve,

seconded by Councilman Niesen. Motion carried.

- c. **Resolution 2023-32** – A Resolution to authorize the city administrator to execute the on-airport Memorandum of Agreement (MOA) between the Department of Transportation Federal Aviation Administration (FAA) and the City of West Plains, Missouri. Councilman Murrell made a motion to approve, seconded by Councilman Collins. Motion carried.
- d. **Resolution 2023-33** – A Resolution to authorize the Mayor to execute the Declaration of Deed Restriction between the City of West Plains, Missouri, and the Missouri Department of Natural Resources for the All-Inclusive Park. Councilman Murrell made a motion to approve, seconded by Councilman Niesen. Motion carried.

VII. Council Action

VIII. City Administrator's Report

City Administrator Sam Anselm indicated city offices will be closed December 25 and January 1 and Monday's trash services on each of those days will be on the next day, Tuesday December 26 and January 2. Anselm also announced the first city parklet had be placed on Washington Avenue for outdoor seating.

IX. Adjourn

The meeting adjourned at 5:46 p.m.

